UNIVERSITY OF MISSOURI

SOUND AMPLIFICATION PERMIT ON UNIVERSITY PROPERTY

Please return completed form to: maxwellm@missouri.edu or mail to 305 Jesse Hall. This form must be submitted at least ten (10) days prior to the intended use of the sound amplification equipment. Reference BPPM 6:052

1. LOCATION OF PROPOSED ACTIVITY

2. DATE OF THE EVENT ________________________TIMES: ________________ / ______________________
   From                                 To

3. DESCRIPTION OF THE EVENT
   • Name of event ________________________
   • Justify your need for amplified sound____________________________________________________
   • Size of anticipated audience____________________________________________________________
   • Purpose of equipment _________________________________________________________________
   • Description of equipment (include manufacture, model number and wattage) ______________________

4. NAME OF EQUIPMENT OWNER ____________________________________________________________

5. DEPARTMENT OR ORGANIZATION MAKING APPLICATION

   Name of Person Submitting Request Email Address
   Department or Organization Name Phone Number

6. RESPONSIBLE PERSON AT THE ACTUAL EVENT
   All persons attending the activity must comply with University regulations. I accept personal responsibility for ensuring that the equipment is operated in compliance with the terms of the below policy.

   Signature of Person Responsible Printed Name & Email Address
   Address of Person Responsible Phone # Date

POLICY STATEMENT
The use of sound amplification devices in buildings, on the campus, or on any site of the University, whether owned by the University or under its control, is not allowed unless a permit for the use is obtained. This policy applies to all University of Missouri employees, students, University affiliates, contractors, and visitors.
This policy complies with and implements Collected Rules and Regulations (CRR) 110.040.
Expanded definitions and other information for this policy are available under Resources below.

Definitions
“Sound amplification device” is defined as any electrically operated or non-electric assisted device for the amplification of sound. This includes but is not limited to:

• Public address systems, powered speakers, and music or voice amplifiers;
• Bull horns;
• Megaphones;
• Musical instruments.

Exceptions – Sound Amplification Devices Prohibited Without Permit
The use of sound amplification devices in University buildings or on any University grounds or site is prohibited unless a permit is issued by MU Operations (882-7255), 305 Jesse Hall meeting the following criteria:

• A permit applicant shall have the burden of establishing the need for amplification to communicate with the anticipated audience. In particular, the applicant must show that the audience can reasonably be anticipated to include at least 250 people.
• A permit applicant shall have the burden of establishing that the volume and direction of the amplified sound will not disrupt, interfere with, or prevent the orderly conduct of a University function or activity.

Permits shall not be issued for the use of sound amplification devices when one or more colleges are administering final examinations or has scheduled a reading day
Permits shall not be required for the use of university sound-amplifying equipment used for authorized university classes, research, or meetings in university buildings, for university sponsored academic, recreational or athletic activities, for crowd control by authorized university officials, or for personal amplification devices that are substantially limited to the user’s work, study, or living space.

Notwithstanding any of the provisions of this policy, the use of sound amplification devices is prohibited if the use violates applicable federal, state, or local law or ordinances.

The use of sound amplification at the proposed activity is: _____ APPROVED _____ NOT APPROVED

___________________________________________
Vice Chancellor for Operations Designee        Date

Printed Name_________________________________

CC: MUPD and Environmental Health & Safety

03/11/20